

NAME [REDACTED]

OFFICE

OF/ADL

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

Evaluation

Course Objective

The objective of this course is to update DDA Carrerists' awareness and understanding of current activities, problems and trends in the Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course met its objective.

Slight						Highly Satisfactory
1	2	3	4	5	6	7
/	/	/	/	/	/	/

2. Given your present assignment, what segment of the course did you find most useful? Least useful? OF/ADL (DETAILED)

MOST → DDA + Med. + FOIA  
AREAS

LEAST → Logs + ODP + EEO

3. Please describe how the course benefited you.  
meet some interesting people and got to understand their problems from a working level.

4. What suggestions do you have for improving this course?

USE A PANEL EFFECT FOR THE AREAS - I.E.

SIN. PRESENTATION - Dir of FINANCE  
Chief of PAYROLL  
AND A PAY SUPERVISOR

→ OVER

Security - Director or Dep. of Security  
maybe Chief Tech. Div  
& member of Briefing &  
Service Branch